

### **Procedure for Dematerialization of Shares:**

Transfer of shares of an Unlisted Company has been made compulsory through electronic mode since October, 2018. Hence, any Shareholder of the Company willing to transfer his shares will have to follow the following procedure:

- Open a Demat A/c (**incase shares are held jointly, joint demat account having names of the Joint holders in the same order must be opened**)
- The Demat Agent will do all the necessary procedure and send the required documents to the Company for converting the shares in electronic form. The Demat Agent will require ISIN (given below) for conversion of shares.

**(Kindly provide a duly signed Bank Signature Verification Form and Signature Updation Affidavit attached in this mail along with the physical Documents to be sent to the Company for quick processing)**

- Send an original cancelled unsigned cheque with shareholder's name & account number pre-printed.
- Self-attested copy of shareholder's PAN Card.
- Self-attested copy of shareholder's Address Proof like Aadhaar Card, Passport, Utility bills like Telephone Bill, Electricity Bill & Gas Bill not more than 3 months old.
- Once the shares of the Company are reflected in the Demat A/c, contact the Company at 022 6773 0000/ [cs@aiocd.com](mailto:cs@aiocd.com), for transfer procedure.

### **AIOCD LTD**

**ISIN for EQUITY SHARES: INE01TD01011**

### **MSCDA LTD**

**ISIN for Equity: INE586Z01017**

**ISIN for Preference: INE586Z04029**

**AFFIDAVIT**

I, (Name of the Shareholder), son of \_\_\_\_\_, aged \_\_ years, an Indian Inhabitant, residing at \_\_\_\_\_, do hereby solemnly affirm and declare as under:

1. That I, \_\_\_\_\_, am holding \_\_\_\_\_ equity shares in **All Indian Origin Chemists & Distributors Limited** as mentioned below:

**Folio No.**                 :  
**Certificate No.**       :  
**Distinctive Nos.**       :  
**No. of Shares**           :

That I wish to update my signature in the records of the RTA. Therefore I request that my specimen signature as provided herein be taken on record.

Specimen Signature: \_\_\_\_\_

2. On registering the signature in the records, I do hereby covenant with the Company, its successors and assigns and agree and undertake at all times save, defend and to indemnify and keep indemnified the Company, its successors and assigns its estate and effects, and its directors, manager, secretary and shareholders / debenture holders and their heirs, executors and assigns from and against all actions, suits, proceedings, accounts, claims and demands whatsoever for or on account of the said shares / debentures or dividends / interests or any part thereof or otherwise in connection with the same, and from and against all losses, costs, claims, actions, demands, risks, charges, expenses, damages and losses arising in any manner howsoever.

I am executing this declaration to be submitted to the concerned authorities for the registration of signature in the records of the RTA.

### VERIFICATION

I hereby state that whatever is stated herein above is/are true to the best of my knowledge.

Solemnly affirmed at Mumbai

On this \_\_\_\_\_ day of \_\_\_\_\_ of 2023 (affix photograph of the Applicant)

\_\_\_\_\_  
(Signature of the Applicant)

**Identified by me**

**Before Me**

**Advocate**

**S.E.O./ Oaths Commissioner/Notary**

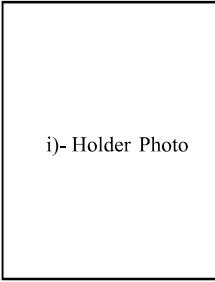
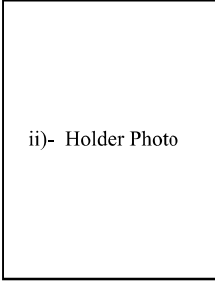
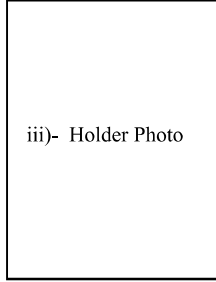
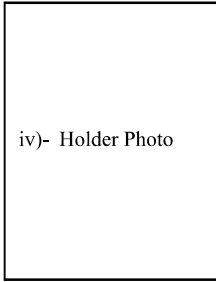
**NOTES:**

1. Affidavit should be on Non-judicial stamp paper Rs.100/-.
2. Please do not just type this format as it is.
3. Affidavit should be notarized or attested by S.E.O. / Oaths Commissioner
4. Also note, you will have to submit Banker verification form identifying you and attesting your signature along with your account details and cancelled cheque leaf.

# Form ISR – 2

(SEBI circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 03,2021)

## Confirmation of Signature of Securities Holder by the Banker

1. Bank Name and Branch		
2. Bank contact details		
Postal Address		
Mobile/Tel number		
E-mail address		
3. Bank Account number		<i>attach original cancelled cheque leaf</i>
4. Account opening date		
5. Account holder's PAN	Account Holder's Name	
i)	i)	
ii)	ii)	
iii)	iii)	
iv)	iv)	
6. Latest photograph of the account holder(s)		
<div style="border: 1px solid black; width: 150px; height: 100px; display: flex; align-items: center; justify-content: center;">i)- Holder Photo</div>		<div style="border: 1px solid black; width: 150px; height: 100px; display: flex; align-items: center; justify-content: center;">ii)- Holder Photo</div>
<div style="border: 1px solid black; width: 150px; height: 100px; display: flex; align-items: center; justify-content: center;">iii)- Holder Photo</div>		<div style="border: 1px solid black; width: 150px; height: 100px; display: flex; align-items: center; justify-content: center;">iv)- Holder Photo</div>
7. Account holder(s) details as per Bank Records		
a) Address		
b) Mobile/Tel number		
c) Email address		
d) Signature(s) of the Holder(s)		
i) 	<div style="border: 1px solid black; width: 200px; height: 60px; margin: 0 auto;"></div> <p style="text-align: center;"><i>Bank Manager's Signature and Bank Seal</i></p>	
ii) 		
iii) 		
iv) 		
-- (To be Mandatorily Filled by the Bank Official) --		
Place:	Name of the Bank Manager :	
Date:	Employee Code :	
Mobile / Tel no:	Email_id :	